

# VILLAGE OF ORCHARD PARK 2026 NEWSLETTER



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Youth Court  
Zoning Board Liaison  
Building Department Liaison  
Village Code Review

### Trustee Christine Popek

Town Tree Conservancy Liaison  
WNY Railway Liaison  
Policy and Procedure Review  
Website Review  
Beautification

*The Village Board meetings are held most 2<sup>nd</sup> and 4<sup>th</sup> Mondays of the month at 7 pm (see our website for complete schedule)*

## *A message from the mayor...*

Dear Residents & Business Owners,

As we move into another beautiful summer season in the Village of Orchard Park, I want to take a moment to share several updates and exciting events that bring our community together.

First, I am pleased to announce the completion of the Village's Comprehensive Plan. This important document will help guide thoughtful growth, development, and preservation in our village for many years to come. The plan reflects the input of residents, business owners, and community stakeholders who participated in meetings and surveys over the past months. Thank you to everyone who contributed their ideas and vision for the future of Orchard Park. Together we are ensuring that our village remains a vibrant, welcoming, and well-planned community.



This year will be especially meaningful as our Annual Fourth of July Parade will help commemorate America's 250th anniversary. The parade is one of Orchard Park's most cherished traditions, and we look forward to celebrating this historic milestone together. The evening will conclude with a spectacular fireworks display at Green Lake, a perfect way to honor our nation and our community.

Summer also means it is time once again for some of our favorite community traditions. Please mark your calendars for these upcoming events:

#### ·Annual Ice Cream Social - July 24

Join your neighbors for a sweet evening in the park. It's a wonderful opportunity for families and friends to gather and enjoy a summer tradition.

#### ·Village Street Dance - July 25

Our popular street dance returns this year featuring the high-energy band Nerds Gone Wild. Bring your dancing shoes and enjoy a lively night of music and community spirit.

#### ·Halloween in the Park - October 17

A favorite event for families and children, Halloween in the Park offers a safe and festive way for our youngest residents to celebrate the season.

Events like these remind us what makes Orchard Park such a special place to live—the strong sense of community, the traditions we share, and the pride we take in our village.

On behalf of the Village Board and our dedicated staff, thank you for your continued support and involvement in our community. I look forward to seeing you throughout the summer at these wonderful events.

Warm regards,

*Jo Ann Litwin Clinton*

Mayor, Village of Orchard Park

### **OFFICE INFORMATION**

4295 South Buffalo Street

Phone: 716-662-9327

Fax: 716-662-0891

Office Hours: 8:30 am - 4:30 pm  
Monday to Friday

### Heather Tucciarone-Richeal

Clerk-Treasurer

### Emery Wittmeyer

Manager of Public Works

### Shannon Atkinson

Deputy Clerk-Treasurer

### John Gullo

Code Enforcement Officer

### Christine Hanavan

Part-Time Clerk  
ZBA and Planning Secretary

### Marie Falzone

Part-Time Clerk  
Village Court Clerk

[www.orchardparkvillageny.gov](http://www.orchardparkvillageny.gov)

June 2026

## Department of Public Works

716-662-3866

As we begin the Summer season, the Department of Public Works is already very busy keeping our Village beautiful. One of the large projects the DPW crew will be doing is Phase 2 of the Service Line Inventory. The DPW will be hydro-vacating the service line at each property to identify the service line material.

The Department of Public Works is available twenty-four hours a day, seven days a week, and can be contacted at 716-662-3866; after hours contact the Orchard Park Police at 716-662-6444 and they will contact the proper personnel.

The two most visible services provided by the DPW are the curb side collection of brush and leaves and snowplowing of streets, sidewalks, and parking lots. There are a couple of guidelines regarding brush and leaf collection that assist us in being more efficient. Please stack all brush in the same direction with the cut ends facing the street. In the fall, leaves must be placed in separate piles free of sticks to allow us to use the vacuum machines for collection.

The Village restricts on-street parking from November 1 until April 1 to provide snowplowing service.

The department engages in many beautification projects throughout the Village. Along with the assistance of the Orchard Park Garden Club, we also plant and maintain the hanging baskets and flower boxes. You will notice additional planters and landscaping at the north and south end of the Village with the expansion of newly annexed properties into the Village. This program is funded through donations from local businesses and residents.

The other primary function of the DPW is infrastructure management. We have three major infrastructure systems that we are constantly monitoring and assessing. The most visible system is the 12.5 mile road network the Village owns. We have been utilizing a pavement preservation program to determine what road projects are necessary and completed.

In the 2026 paving season, the Village will be re-paving Woodland Drive, Anthony Place and applying a fog seal treatment to Eddy Lane and Orchard Terrace.

The water distribution system is made of 14.5 miles of pipe that supply safe drinking water to our residents twenty-four hours a day, seven days a week. The NYS Department of Health regulates our activities to ensure the safety of our water. We perform an annual interview with our representative from the Health Department to document that all requirements were completed for the previous year and determine what testing is required for the upcoming year. The Public Works Department employs six individuals that maintain a class D water license with New York State. For more information on the water quality, see the attached Annual Water Quality Report. In 2025, the Village replaced the waterline on Park Place.

The third major network we maintain is the storm sewer conveyance system; it is made up of 17.25 miles of pipe and 683 drainage structures. This system carries clean water from our streets and parking lots to local water ways; there is no treatment of the water, and therefore pollution is a major concern. One source of pollution is sediment. To help prevent sediment buildup, we annually clean 50% of our system and remove the sediment.

We strive to improve the services provided and encourage feedback. Please contact us with both positive and negative comments so that we may advance the department.



## Beautification



Through the enthusiastic efforts of the Orchard Park Garden Club members, financial contributions, and the commitment of the Village DPW, we enjoy hanging flower baskets and planter boxes. Anyone wishing to make a tax-deductible donation to Beautify Orchard Park II (BOP II) may do so through the Village Office.

## Building Department

716-662-9327

The Code Enforcement Office is dedicated to fostering clean and safe living and working environments by assisting the public in adhering to State & Village codes. Our primary aim is to educate and encourage voluntary compliance with these standards, minimizing the need for further action. Upon identifying violations, property owners are promptly notified and allowed to rectify the situation without escalation. The majority of issues are resolved amicably after initial contact.

To protect all residents and property owners, Building Permits are required to assure compliance with the NYS Fire Prevention and Uniform Building Code and the Village of Orchard Park Municipal Code. Information and Permit applications can be found on our website ([orchardparkvillageny.gov](http://orchardparkvillageny.gov), Department Tab - Code Enforcement)

It's Here!! Certain building permits can be applied for with our web-based permit application. We are streamlining the process. Find it on the 'Forms' tab on the Village website.

Residential and Commercial building permits are required for most repairs or installations. Please refer to our website for a list of some of the most common permits. Remember, when in doubt, contact the Village Office for clarification. Permits are required for everyone's safety. When submitting for a building permit, the plans should not be larger than 11x17. If they are, we ask for digital plans. This is in an effort to reduce the paper storage in the Village Office.

Permit fees schedule can also be found on the Village website. **NOTE: If work commences prior to obtaining the required permit, the home or business owner will be charged an unpermitted work fee of \$500 plus the cost of the permit.**

Other Information:

- The Village amended the Trailer Ordinance. Briefly, it allows one trailer on the property and not to be placed in a required setback. Most people may not know what a required setback is - please refer to the Village website for more details or call the office.
- House numbers are required to be placed on all houses in the Village of Orchard Park. Numbers must be at least 4" high and visible from the street. Why do we ask this? Just imagine...you call 911 for an emergency and first responders cannot locate the house number.
- Recreational fires are permitted. Such fires must burn only seasoned firewood, must be a minimum of 15 ft. from structures, and must NOT produce smoke that is offensive or objectionable. A method of extinguishing the fire must be available. Such fires must be constantly attended until distinguished. Open burning of combustibles other than seasoned firewood is PROHIBITED.

John Gullo, Village Code Enforcement Officer, will answer questions and help with the permit process.

## Special Events

Special Events held within the Village require an Event Contract and Village Board Approval. Special Event Permits are now available on the website and can be completed electronically if it meets the criteria. For questions regarding Special Events, please visit the Village website or contact the Village Office at 716-662-9327.

## Village Water Bills

Most homes in the Village are serviced through the Village Water Department. Billing is quarterly and bills should be received early in the month of January, April, July, and October. Payment is due approximately 30 days after the mail date without penalty. Autopay is also available online.

## Village Planning Board

The dedicated volunteers who presently serve on the Village Planning Board are Chairman Gunner Tronolone, Myrna Woodard, Krista Ehlert, Mark Gerwitz, along with alternates Monica Bruce and Kevin Crane. Christine Hanavan is the Secretary. The board reviews permit applications in residential and non-residential zones, all referrals to the Zoning Board of Appeals, and any other or matters referred by the Code Enforcement Officer or the Village Board. All permit applications must be submitted to the Village Office no later than noon on the Tuesday, one week prior to the meeting date. The Code Enforcement Officer and the Planning Board Secretary can be reached at the Village Office and will be happy to assist you through the process. Meetings are held in the Municipal Center the first Tuesday of every month at 7 pm as needed.

## Village Zoning Board of Appeals

The Village Zoning Board of Appeals (ZBA) is also comprised of dedicated volunteers: Chairman Steve Snyder, Gary Phillips, Bill Riter, Scott Hartung, Peter Freyer, and alternate Scott Shular. Christine Hanavan is the Secretary. The Village Code Enforcement Officer reviews all permit applications to determine if variances to the Village's Municipal Code are needed. If a variance is required, the applicant completes a Zoning Board of Appeals application and a public hearing is scheduled. This application goes in front of the Planning Board initially. Please follow Planning Board submittal requirements. A public hearing is published in the Southtowns Bee and notices are sent to all property owners within 200' of the subject property. At the public hearing, the ZBA reviews the application and interested parties are given the opportunity to express concerns. The ZBA, which must follow specific criteria for granting any variance, then votes on the requested variance. Meetings are held the fourth Wednesday after the first Tuesday of every month at 7 pm as needed.

## Police, Fire, Emergency (911)

### **OP Non-Emergency Number: 716-662-6444**

The police station is located in the back of the Municipal Center. Acting Chief/Captain of Administration Gregory Sheppard and his very competent detectives and police officers are always available to serve and protect us. The police department uses an enhanced 911 emergency calling system that helps locate the origin of any call received. The appropriate police, fire, or medical emergency personnel are then sent in response.

### **Emergency Management**

#### **Be Smart. Take Part. Create your Family Emergency Communication Plan.**

Creating your Family Emergency Communication Plan starts with one simple question: "What if?" "What if something happens and I'm not with my family?" "Will I be able to reach them?" "How will I know they are safe?" "How can I let them know I'm OK?"

During a disaster, you will need to send and receive information from your family. Planning starts with three easy steps:

1. Collect Information
2. Share Information
3. Practice your communication plan

The Village also utilizes a Community Notification System with CivicPlus to alert residents of important information such as weather-related events and emergency closures. For more information or to sign up to receive these alerts, please visit the Village Website Homepage.

**\*\* Did you know? The Orchard Park Police Department utilizes a Vacant House Card if you will be away from your residence for more than 7 days. You can complete a card and place it on file with the department \*\***

## Orchard Park Helpful Numbers

### **Recreation**

Yates Park

For Shelter Rentals: 716-662-6450

Chestnut Ridge Park: 716-662-3290

For Shelter Rentals: 716-858-8355

Senior Citizens

Community Activity Center: 716-662-6452

Meals on Wheels: 716-822-2002

Meals on Wheels (local distribution): 716-662-7178

Senior Citizen Van: 716-662-8378

Senior Nutrition: 716-662-6452 (Option #3, Kitchen Manager)

Youth

Boys & Girls Club: 716-662-1941

Town Recreation: 716-662-6450

YMCA - Southwestern Blvd.: 716-674-9622

### **Orchard Park Central School District**

[opschools.org](http://opschools.org)

- General Information, 4040 Baker Rd. - 716-209-6200
- South Davis Elementary, 55 S. Davis St. - 716-209-6246
- Eggert Elementary - 3580 Eggert Rd. - 716-209-6215
- Windom Elementary - 3870 Sheldon Rd. - 716-209-6279
- Ellicott Elementary - 5180 Ellicott Rd. - 716-209-6278
- OP Middle School - 60 S. Lincoln Ave. - 716-209-6220
- OP High School - 4040 Baker Rd. - 716-209-6242
- Community Education - 2240 Southwestern Blvd. - 716-209-6295

### **Orchard Park Library**

**4570 S. Buffalo St. - 716-662-9851**

The Orchard Park Library is part of the Erie County Library System. It's located at the corner of Highland Ave. and S. Buffalo St.

### **Orchard Park Post Office**

**60 School St. - 716-662-4110**

The Orchard Park Post Office is located on School Street between South Buffalo Street and South Lincoln Avenue.

## Utilities

### **Water**

Village of  
Orchard  
Park

716-662-9327

### **Sewer**

Erie  
County

716-823-8188

### **Electric**

NYSEG

Service

1-800-572-1111

Outages

1-800-572-1131

### **Gas**

National  
Fuel

Service

716-686-6123

Emergency

1-800-444-3130

### **Things You Can Do To Prevent Stormwater Pollution**

- **Use Your Runoff:** Direct downspouts onto your lawn or garden or install a rain barrel.
- **Scoop the Poop:** Remove pet waste promptly to keep bacteria out of our waterways.
- **Dispose Waste Properly:** If it's not rain or snowmelt, it should not be in a storm sewer - never dispose chemicals, paint, or treated pool/spa water in storm drains/ditches.
- **Keep a Healthy Lawn:** Aerate and mow at a higher setting. A healthy, vigorous lawn needs less watering and fewer chemicals.
- **Adopt a Storm Drain:** Keep neighborhood storm drains and ditches free of leaves, seeds and grass clippings.

## Garbage & Recycling

[www.wm.com](http://www.wm.com)

Waste Management is contracted to provide garbage and recycling collection for all one, two and three family homes in the Village. All Garbage/Trash must be contained in provided carts. If you have additional trash that cannot fit in the cart, garbage tags can be purchased in the Village Office. A list of garbage and recycling guidelines can be found on the Village website ([orchardparkvillage.org](http://orchardparkvillage.org)) or picked up at the Village Office.

**GARBAGE:** Our current collection day is FRIDAY - all refuse and recycling must be within five feet of the roadside by 6:30 am. Bulk items will be collected the first full week Friday pickup of every month (2 item limit). Tags can be purchased in the Village Office for additional bulk items. Waste Management observes the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas Day; collection will be on a Saturday that week (UNLESS THE HOLIDAY FALLS ON A SUNDAY!).

**RECYCLING:** Recycling will be collected every other Friday. A schedule is available in the Village Office or on our website. Additional recycling carts are available at no charge - please call the Village Office. Important recycling information can also be found on our website.

Carts should be placed 4 ft. from any obstacles such as other carts and mailboxes.

**DAMAGED CARTS:** If your garbage or recycling tote becomes damaged (broken lid, missing wheels, etc.), please call the Village Office, 716-662-9327, and the Village DPW will make the repair.

### AT YOUR DOOR SPECIAL COLLECTION SERVICE



Waste Management offers a convenient service in our community to collect household hazardous items, electronics and more. You can find more information including a list of eligible materials on our website under the 'Waste & Recycling' tab.

To schedule a pick-up, please visit [www.wmatyourdoor.com](http://www.wmatyourdoor.com) or call 1-800-449-7587.

### Village of Orchard Park Farmer Pirates Compost

Farmer Pirates Compost Program is coming to the Village! This is a composting program that will be available for Village residents. If you are interested in joining the program or would like more information, please call the Village Office.

## Selling a Property in the Village?

A sewer inspection is required for any property changing ownership in the Village of Orchard Park. The cost of the inspection is \$75.00, payable to "Village of Orchard Park." Please contact the Village Office when selling a property and we will notify Erie County Division of Sewerage Management to schedule the inspection. Once completed, we will issue a Certificate of Compliance.

## Village Justice Court

716-662-6415  
ext. 3

The Village Court is in session the first Thursday of each month at 4 pm in the court room of the Municipal Center. The Village Court is represented by Village Justice James C. Cosgrove, Prosecutor Daniel Kane, and John C. Bailey, the Village Attorney.

## Driveway Plowing & Sidewalk Safety

Village residents and/or property owners must not permit snow from private property to be placed on or stored on a Village Right of Way (ROW) or street. Due to the severity of previous winters, and on several occasions, the DPW has had to remove snow placed in the ROW in order for the street to be properly plowed. To date, this snow removal has been completed at the Village expense, but in the future, this work may be charged to the property owner. If notified, property owners will be given an opportunity to remove the snow immediately. If the snow is not removed, it will be removed by the Village and the cost will be added to the property tax bill. To prevent occurrences such as this, we recommend the property owners discuss this law with the person or contractor that may place snow on a ROW.

Keep in mind that the ROW includes sidewalks and extends beyond the street pavement. Sidewalks are also required to be cleared and unobstructed from snow or ice. The law provides that sidewalks must be maintained in a safe condition and that responsibility for any needed repairs can rest with the owner of the property that adjoins the sidewalks.

If the Village received notice that a sidewalk is unsafe, the Village will complete an inspection and then notify the owner of the needed repairs and a timeline for completion. If the repairs are not undertaken, the Village may perform the repairs and assess the cost to the adjoining landowner.

*\*As a reminder, the Village DPW clears the sidewalks throughout the Village as a courtesy. Salting remains the responsibility of the homeowner.\**

## Annual Water Quality Report

Enclosed please find a copy of the Annual Water Quality Report, complying with State & Federal regulations. The purpose of this report is to raise your understanding of drinking water and raise awareness of the need to protect our drinking water sources. Additional information is available in the Village Office, or at [www.ecwa.org](http://www.ecwa.org)

## 2026 Village Events

### Quaker Arts Pavilion Concert Series

Facebook @quakerartspavilion  
[www.quakerartspavilion.org](http://www.quakerartspavilion.org)

**Independence Day Parade:** 716-662-3366  
8 pm start



**Taste of Orchard Park:** 716-662-3366  
Wednesday, July 22<sup>nd</sup>  
5:30 - 9:30 pm



**Ice Cream Social:** 716-662-9327  
Friday, July 24<sup>th</sup> - 6:00 - 9:00 pm - Quaker Arts Pavilion



**Street Dance (Nerds Gone Wild):** 716-662-9327  
Saturday, July 25<sup>th</sup> - 7:30 - 10:30 pm - KeyBank Parking Lot

**Halloween in the Park:** 716-662-9327  
Saturday, October 17<sup>th</sup> - 2:00 - 5:00 pm



*This Newsletter is enclosed with your Village Tax Bill "by order of the Orchard Park Village Board of Trustees."*