

Minutes  
Village of Orchard Park  
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, January 12, 2026 in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Deputy Mayor Hartung called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Members present:

Trustee Matthew J. Hartung  
Trustee Dale T. Pyne  
Trustee David N. Even  
Trustee Christine M. Popek

Others present:

Clerk-Treasurer Heather Tucciarone-Richeal  
Manager of Public Works Emery Wittmeyer  
Attorney John C. Bailey

Members Excused:

Mayor Jo Ann Litwin Clinton

Deputy Mayor Hartung made the following announcement:

“Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit.”

Moved by Trustee Even, seconded by Trustee Pyne to accept the minutes of December 8, 2025 as presented.

On the question:	4 voting “Aye” Trustee Hartung Trustee Pyne Trustee Even Trustee Popek	0 voting “Nay”	Carried
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Moved by Trustee Hartung, seconded by Trustee Even that vouchers numbering 8075 to 8105 in batch #281 of fiscal year 2025-2026 in the amount of \$ 122,008.42, and vouchers numbering 8106 to 8137 in batch #282 of fiscal year 2025-2026 in the amount of \$ 73,368.19 be paid as presented.

On the question:	4 voting “Aye” Trustee Hartung Trustee Pyne Trustee Even Trustee Popek	0 voting “Nay”	Carried
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There were no comments from the floor of items not on the agenda.

Moved by Trustee Hartung, seconded by Trustee Even that the reports of the Village Justice, Associate Village Justice, Treasurer and Water Department for the month of December be received and filed.

On the question:	4 voting "Aye" Trustee Hartung Trustee Pyne Trustee Even Trustee Popek	0 voting "Nay"	Carried
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Manager of Public Works Wittmeyer had nothing to report.

Trustee Hartung had nothing to report.

Trustee Pyne had nothing to report.

Trustee Even is happy to report that the Lion's Club car show will be back in the Village this year.

Trustee Popek had nothing to report.

Clerk-Treasurer Richeal had nothing to report.

Attorney Bailey thanked the Village Board for the opportunity to return as the Village Attorney.

Moved by Trustee Pyne, seconded by Trustee Even that the Village's 2002 ODB Leaf Machine and 2004 ODB Leaf Machine be declared surplus and Manager of Public Works Wittmeyer be authorized to sell both at auction or trade them in.

On the question:	4 voting "Aye" Trustee Hartung Trustee Pyne Trustee Even Trustee Popek	0 voting "Nay"	Carried
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Deputy Mayor Hartung announced that the Village Board has received the retirement resignation of Village Court Clerk Marie Falzone.

Moved by Trustee Even, seconded by Trustee Popek to accept the retirement resignation of Marie Falzone, Village Court Clerk, effective January 23, 2026.

On the question:	4 voting "Aye" Trustee Hartung	0 voting "Nay"	Carried
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Trustee Pyne  
Trustee Even  
Trustee Popek

Moved by Trustee Popek, seconded by Trustee Pyne that the following budget adjustments be authorized for fiscal year 2025-2026:

Increase budget for:

Water Administration (Computer Expense)	FF-68310-407	\$989.00
Personal Services (Celebrations)	AA-67550-100	\$2,554.17
Professional Services	AA-61988-400	\$45,000
(Offset by General Fund Balance)		
Use of General Fund Balance by		\$45,000

Decrease budget for:

Water Administration (Contractual)	FF-68310-400	\$989.00
Personal Services (Clerk-Treasurer)	AA-61325-110	\$2,554.17

On the question:	4 voting "Aye" Trustee Hartung Trustee Pyne Trustee Even Trustee Popek	0 voting "Nay"	Carried
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Moved by Trustee Pyne , seconded by Trustee Even that:

WHEREAS, the Village Board solicited Requests of Interest (ROI) proposals from qualified firms to provide engineering services and grant application assistance for the 2026 TAP Grant; and

WHEREAS, the Village Board has reviewed all submittals received in response to the solicitation and evaluated the qualifications, experience, and proposed services of each respondent; and

WHEREAS, based upon said review, the Village Board has determined that LaBella Associates is qualified and best suited to provide the required engineering services and grant application assistance for the 2026 TAP Grant;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Orchard Park that Mayor Clinton is hereby authorized and directed to execute an agreement with LaBella Associates to provide engineering services and grant application assistance in connection with the 2026 Transportation Alternatives Program (TAP) Grant.

On the question:      4 voting “Aye”                      0 voting “Nay”                      Carried  
Trustee Hartung  
Trustee Pyne  
Trustee Even  
Trustee Popek

The next regular meeting is scheduled for January 26, 2026.

Moved by Trustee Even, seconded by Trustee Popek to adjourn at 7:06 p.m.

On the question:      4 voting “Aye”                      0 voting “Nay”                      Carried  
Trustee Hartung  
Trustee Pyne  
Trustee Even  
Trustee Popek

Respectfully submitted,

Heather Tucciarone-Richeal, Village Clerk-Treasurer